

## CHECKLIST for SPONSORING a NEW BUSINESS BUILDER!!!!

### 1) Go to a computer, and have your new Business Builder register online!

\*do you have a [www.myarbonne.com](http://www.myarbonne.com) website? If so, have your consultant Register from your website.

\* If you do not have a myarbonne site yet, go to [www.arbonne.com](http://www.arbonne.com). Then, go to **Internet Consultant** from the home page, Under Business Development, click on "CONSULTANT REGISTRATION MANAGEMENT" and follow the steps to generate a registration code.

**SUCCESS TIP:** Sign up for your myarbonne.com website as soon as possible! It is a tax write off, increases your professionalism and marketing opportunities, and makes it easier to point people to the Arbonne Website, and sponsor online!

**2) Place order with application!** We suggest an RSVP, and if they earned host gifts, suggest they use the host gifts for their personal use (Arbonne household) and use the RSVP to purchase products to demonstrate at appointments and events. Minimum suggested order: \$150 for sponsors ASAP points and new consultants free gift!

**While ordering, be sure to go to Business Aids and order: extra catalogs, 2008 Scheduling Calendar, (10)ArbonneNow Brochures & CD's, and (10) Action Plans to give to their first biz builders! They are in Business....give them a great start!**

### 3) Give your New Consultant an "Action Plan" Workbook.

Your new Business Builder needs your guidance to discover her/his 'why,' dreams, desires, discontents, and contact list.

\*How much do they want to earn per week?/per month?/ in one year?/ in 5 years?

"If you keep doing what you're doing, where will you be in 5 years?"

"Many people overestimate what they can accomplish in one year, but underestimate what they can accomplish in 5 years... are you ready to change your life?"

\*How fast do they want to reach the Management Levels?

\*How many appointments do they want to do per week?

#### a) Give your new Biz Builder:

\***Getting Started 1.2.3. & Stay Connected Flyer**, with instructions to listen to Donna Johnson's "Greeting" call within 24 hrs

**Those that 'stay connected' & PLUG INTO THE SYSTEM** stay in momentum and go to the top!!!

\***Instructions** on how to print their personalized usage cards for their Re9 Sets & Intelligence (@[www.arbonne.com/internetconsultants/Biz Dev/Toolbox](http://www.arbonne.com/internetconsultants/BizDev/Toolbox)) & Business cards [arbonne/I.C./Biz Dev/Online Business Tools](http://arbonne/I.C./BizDev/OnlineBusinessTools)

**4) FOLLOW-UP Be a COACH**, and help your new biz builder stay on track to reach their goals, and change their life! You have made a difference! Make copies of the next Page (Leader's Checklist) and insert in your **CONTROL BOOK**. Use one page for each new business builder on your team, to help launch them to success!

# LEADER'S CHECKLIST FOR LAUNCHING NEW BIZ BUILDER

## New Biz Builder Information

Name \_\_\_\_\_ ID \_\_\_\_\_ Start Date \_\_\_\_\_ Order Placed: \_\_\_\_\_

RSVP \_\_\_\_\_ \$150+ \_\_\_\_\_

Email \_\_\_\_\_ phone \_\_\_\_\_

Address \_\_\_\_\_

Family information \_\_\_\_\_

Background \_\_\_\_\_

\_\_\_ Hosted event -or- \_\_\_ Met Through One on One \_\_\_ Other

Has Host Folder \_\_\_ Has Prospecting Folder \_\_\_

Received Action Plan Workbook \_\_\_

Received 1-2-3 CHECKLIST & Stay Connected FLYER \_\_\_

Listened to Donna Johnson's "Welcome to Arbonne" Greeting on computer link \_\_\_

Completed their Action Plan Workbook \_\_\_\_\_

**Scheduled / Held appointment** to review Action Plan \_\_\_\_\_

What is their Why? (pg 3 & 4 of Action Plan) \_\_\_\_\_

\_\_\_\_\_

Do they have their list of 100 people (pg 5 & 6 of Action Plan) \_\_\_\_\_

Six to Success: Have they identified 6 people that will Host to help launch their business? \_\_\_\_\_

Practice Role Playing and 30 sec commercial \_\_\_\_\_

Goal for START MONTH: \_\_\_\_\_

AU Modules & Learn & Burns recommended \_\_\_\_\_

Plug into the Go for the Gold Calls \_\_\_\_\_ Local Trainings \_\_\_\_\_

NOTES \_\_\_\_\_

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